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UNIVERSITY OF NAIROBI

# SCHOOL OF BUSINESS MASTERS PROGRAMME

**MBA PROPOSAL/PROJECT SUPERVISION ALLOCATION FORM**

**SECTION A: (To be completed by the student)**

Name of student: ......................................................... Reg. No.: ..................................

Department: .............................................................................................................................

**Specialization (Tick as appropriate)**

1. Marketing [ ]
2. Human Resource Management [ ]
3. Strategic Management [ ]
4. International Business [ ]
5. Insurance/Risk Management [ ]
6. Entrepreneurship [ ]
7. Finance [ ]
8. Accounting [ ]
9. Operations Management [ ]
10. Management Information Systems [ ]
11. Procurement & Supply Chain Management [ ]

Mobile phone: ....................................................... Email: .................................................................

Proposed Title of Study: .............................................................................................................................

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Name of Preferred Supervisor(s): (i) .................................... (ii) ............................ (iii) ...........................

Signature of student: …………………………....………....……… Date: …………………………………................

**SECTION B: (For Official Use only. To be completed by the Department)**

1. **Name of Supervisor Allocated:**

Supervisor: ...................................................................... Mobile No.: ...............................................

Co-Supervisor (If any): ................................................... Mobile No.: ...............................................

Moderator: ..................................................................... Mobile No.: ...............................................

Proposal Presentation/Submission Dates:

Proposal Presentation: ............... Oral Defence: ................. Project Report Submission Date: ...............

1. **Approved by Thematic Coordinator:**

Name…………………………… Signature: ……….........................................… Date: ……...............................

**Approved by Chairman of Department:**

Name…………………………… Signature: …….......................................……. Date: ……...............................

**NOTE:**

1. A student shall not commence proposal writing before allocation of University supervisor.
2. Original Transcript, Fees Statement and Synopsis should be attached to this form. This form is available in the Department, SOB website or Ambank House. Students get their copy later from the Department after allocation is done.
3. The approved copy of this form must be attached to the proposal when submitting for moderation and presentation and when submitting the final project.
4. Original to be filed in the Department.
5. Turnitin report **MUST** be attached to the proposal when submitting for moderation, presentation and when submitting the final project.
6. Each student **MUST** fill in the attached declaration form on plagiarism and collusion.